



ADDENDUM NO. 1

FOR

**PROVISION OF TECHNICAL ASSISTANCE TO STRENGTHEN CIVIL SOCIETY ORGANIZATIONS TO
LEAD TRADE POLICY DIALOGUE, ACCESS TO MARKET TRANSFORMATION, AND EVIDENCE-
BASED ADVOCACY FOR WOMEN SMALL-SCALE CROSS-BORDER TRADERS ALONG THE
ABIDJAN-LAGOS AND ABIDJAN-OUAGADOUGOU CORRIDORS**

FOR

[GRANT NO: GRFO20260001]

FINANCED & PROCURED BY

TRADEMARK AFRICA

AUGUST 2026

ADDENDUM NO.1

TENDER TITLE: PROVISION OF TECHNICAL ASSISTANCE TO STRENGTHEN CIVIL SOCIETY ORGANIZATIONS TO LEAD TRADE POLICY DIALOGUE, ACCESS TO MARKET TRANSFORMATION, AND EVIDENCE-BASED ADVOCACY FOR WOMEN SMALL-SCALE CROSS-BORDER TRADERS ALONG THE ABIDJAN-LAGOS AND ABIDJAN-OUAGADOUGOU CORRIDORS

TENDER NO.: GRFO20260001

This Addendum No.1 forms an integral part of the framework tender document and therefore, ***must be considered*** carefully considered by service providers in preparation and submission of bids.

The Addendum contains clarifications to queries raised requested through the official bidding clarification email address (that is grants@trademarkafrica.com).

All communications must be directed to the procuring entity, TradeMark Africa through grants@trademarkafrica.com as provided for in the tender document.

QUERIES AND RESPONSES

This section contains queries requested by bidders and responses provided against each in relation to Terms of Reference and Technical Specifications.

Table 1: Queries and responses as received and responded to by the procuring entity

S/No .	Tender document area	Tender text	Query/ Additional requirement	Response/ Additional requirement	Status
1.	6. Eligibility	This assignment is eligible to grantees and consortiums only. Application received from individual shall be automatically disqualified. The requirements below will be considered; • Regional Trade support organizations (Within West Africa Region) must be duly registered to work in West Africa, covering the ECOWAS region, and must demonstrate a solid presence in one or many of the countries as follow Cote d'Ivoire, Benin,	Are organizations that have been pillar assessed by the European Union eligible to participate in this Grant Call?	This assignment is eligible to grantees and consortiums only. Application received from individual shall be automatically disqualified. The requirements below will be considered; • Regional Trade support organisations (Within West Africa Region) must be duly registered to work in West Africa, covering the ECOWAS region, and must demonstrate a solid presence in one or	Closed

		Ghana, Togo, and Nigeria; as well as demonstrate a strategy on how to implement in all of the following countries Cote d'Ivoire, Benin, Burkina Faso, Ghana, Togo, and Nigeria, either as a not for profit (ASBL), a cooperative or a business (Attach supporting documentation e.g. Company statute, Ministerial registration letter, Commercial registry and TIN, as applicable); The organization should be able to deliver the assignment in all the mentioned countries. Where an application is submitted by a consortium or joint venture, each consortium/JV member must be duly registered and legally authorized to operate in West Africa and must provide evidence of such registration. • International organisations (Registered outside West Africa), in addition to the proof of their registration in their country of origin, must be registered and have presence (office) in either Cote d'Ivoire, Benin, Burkina Faso, Ghana, Togo, and Nigeria; as well as being able to implement in the other countries Cote d'Ivoire, Benin, Burkina Faso, Ghana, Togo, and Nigeria as at the time of the application. (Attach supporting document); In the case of a consortium or joint venture, this requirement shall apply to each international organisation participating as a consortium/JV member, as applicable. • Organisations must have a mandate in at least one of the following areas: trade policy, governance, market access, or		many of the countries as follow Cote d'Ivoire, Benin, Ghana, Togo, and Nigeria; as well as demonstrate a strategy on how to implement in all of the following countries Cote d'Ivoire, Benin, Burkina Faso, Ghana, Togo, and Nigeria, either as a not for profit (ASBL), a cooperative or a business (Attach supporting documentation e.g. Company statute, Ministerial registration letter, Commercial registry and TIN, as applicable); The organisation should be able to deliver the assignment in all the mentioned countries. Where an application is submitted by a consortium or joint venture, each consortium/JV member must be duly registered and legally authorised to operate in West Africa and must provide evidence of such registration. • International organisations (Registered outside West Africa), in addition to the proof of their registration in their country of origin, must be registered and have presence (office) in either Cote d'Ivoire, Benin, Burkina Faso, Ghana, Togo, and Nigeria; as well as being able to implement in the other countries Cote d'Ivoire, Benin, Burkina Faso, Ghana, Togo, and Nigeria as at the time of the application. (Attach supporting document); In the case of a consortium or joint venture, this requirement shall apply to	
--	--	---	--	--	--

		economic development programmes; • International organisations must have clear strategies to partner with local organisations with a mandate and on the ground experience in either trade policy, governance, market access, or economic development programmes; • In the case of a consortium or joint venture, the proposal must clearly stipulate what the working relationship will be between each of the organisations (i.e. the roles and responsibilities each organization will undertake in delivering this assignment). Including registration and legal authorisation to operate in West Africa, as applicable. The proposal must also include how each member of the consortium brings value to the proposed approach, and how the consortium provides an advantage as compared to a single organisation (Attach supporting documentation detailing the agreement between all parties for the working relationship). Please note that none of the organizations within a consortium shall be passive beneficiaries of the grant funds; and • Demonstrate that the organization has at least 10 years' proven experience in institutional experience in trade policy, governance, market access, or economic development programmes within Cote d'Ivoire, Benin, Burkina Faso, Ghana, Togo, or Nigeria. In the case of consortiums, the lead partner must meet this requirements		each international organisation participating as a consortium/JV member, as applicable. • Organisations must have a mandate in at least one of the following areas: trade policy, governance, market access, or economic development programmes; • International organisations must have clear strategies to partner with local organisations with a mandate and on the ground experience in either trade policy, governance, market access, or economic development programmes; • In the case of a consortium or joint venture, the proposal must clearly stipulate what the working relationship will be between each of the organisations (i.e. the roles and responsibilities each organization will undertake in delivering this assignment). Including registration and legal authorisation to operate in West Africa, as applicable. The proposal must also include how each member of the consortium brings value to the proposed approach, and how the consortium provides an advantage as compared to a single organisation (Attach supporting documentation detailing the agreement between all parties for the working relationship). Please note that none of the organizations	
--	--	---	--	--	--

				within a consortium shall be passive beneficiaries of the grant funds; and • Demonstrate that the organization has at least 10 years' proven experience in institutional experience in trade policy, governance, market access, or economic development programmes within Cote d'Ivoire, Benin, Burkina Faso, Ghana, Togo, or Nigeria. In the case of consortiums, the lead partner must meet these requirements • Organisations that are pillar assessed by European Union are not eligible.	
--	--	--	--	---	--